SEPA direct debit mandate

Stadt Köln
Dezernat für Bildung, Jugend und Sport

Amt für Weiterbildung
Volkshochschule

Postal address:
Volkshochschule Köln
Im Mediapark 7, 50670 Köln
Fax: +49 221 221-6569297

I authorise the Stadtkasse Köln bank to collect payments from my account by direct debit for the payment reference number stated below. At the same time, I instruct my credit institution to honour the direct debits drawn on my account by the Stadtkasse Köln bank.

The general terms and conditions of the credit institutions require advance notice of each direct debit. I agree to receiving such notifications up to 1 day before the direct debit is paid. The direct debit authorisation applies to recurring debits.

The Adult Education Centre Cologne (VHS Köln) usually collects the payments 4 weeks after the start of the event, always by the 1st or 15th of the month.

Notice:
I can object to the debit within 8 weeks, starting from the debit date.
The conditions agreed with my credit institution apply.

☐ This direct debit authorisation does not apply to any existing arrears. (please tick if applicable)

Note on data protection:

☐ I consent to my personal data being processed in accordance with the General Data Protection Regulation (GDPR). I can revoke this consent in writing at any time. The GDPR is displayed in the customer centre, and is available on our website *www.vhs.koeln* and is printed in the programme booklet.

Debtor / payer:

First name and last name:	
Street and house number:	
Postal code and town/city:	
IBAN bank details:	D E

Account holder: (only fill in if different from the debtor)

First name and last name:	
Street and house number:	
Postal code and town/city:	
IBAN bank details:	D E

Payee:	**Stadtkasse Köln, Athener Ring 4, 50765 Köln**
Creditor identification number:	**DE6802100000076733**

THIS FIELD WILL BE FILLED IN BY THE VHS

Payment ref.: ☐☐☐.☐☐☐.☐☐☐.☐☐☐

The payment reference number is also the mandate reference number.

Place and date:	Account holder's signature:
✘	✘

(The company stamp is also required if signed for a company.)